



Board of Education Meeting Minutes  
Monday, May 17, 2021  
Administration Office

Members Present: Fr. Brad Pelzel, Rick Bertrand, Doug Skinner, Dan Kriener, Jacki Kelly, Nick Hegarty, Bridget Breen, Fr. David Esquiliano, Tim Brown

\*via phone conference: Melissa Uhl, Fr. Terry Roder

Members Absent: Fr. David Hemann, Luis Villalobos, Tim Swedean, Fr. Dan Rupp

Staff Present: John Flanery, Jeanette Frey, Marisa O'Connell

Guests: John Uhl (parent), Holy Cross Staff: Eileen Lord, Julie Stubblefield, Pam Wilmes, Pat Boggs, Michelle Cantrell, Liz Rickert, Maggie Tillman

Business

1. Opening Prayer – 5:00 p.m. led by Fr. David Esquiliano
2. Approval of April 20, 2021 board meeting minutes  
Motion by Nick Hegarty; Seconded by Bridget Breen  
All in favor: Aye
3. Introduction of guests and discussion regarding Debbie Younger resignation
  1. Teachers expressed how Debbie has impacted the school, staff, and students in such a positive and productive manner.
    - a. Teachers are willing to come back for further discussions, after the Board has been apprised and updated on the particulars surrounding Debbie's resignation.
  2. John Uhl thanked everyone for allowing parents the option of whether their children should wear masks in school.
4. President's report
  1. Enrollment Report
    - a. Mask status still impacting parent's decisions regarding enrollment.
    - b. Parents are waiting to see what kind of tuition assistance they will be receiving before making a commitment to enroll.
    - c. Some families are still on "hold" pending their ability to pay past tuition.
    - d. Currently we have 75 new families; 33 tours of schools have been given and 26 shadow days have been completed.
  2. Tuition receivables update
    - a. March tuition receivables were up while April receivables were down.
- b. Parish Receivables update
  - a. See Attachment

c. Advancement

1. Director of Annual Giving
  - a. Hired Becca Feauto – resigned after 1-week employment.
  - b. Second candidate is being reviewed again.
  - c. Option of working with Tammy regarding additional duties.
  - d. Perhaps hiring someone for short term projects.
  - e. Prenger may possibly do mailers.
  - f. Consider hiring an Estate Planning Representative.

d. Auction

1. Excitement surrounding the “football tents”.
2. Wednesday, June 9, 2021

e. Budget and EANS Funds update

1. EANS Funds – all submissions approved by the state for extra funds to be used towards technology.
2. Funds will be available June 1, 2021.
3. How funds are distributed will have more restrictions, such as items need to be portable in case they are returned to the state.
4. Suggestion made to use funds towards school vehicles for better social distancing.
5. Have 2 years to use EANS funds.
6. Software (3-5 yr contract) to come from EANS funds.
7. Minimum of \$360,000 or more can be pulled out of budget.
8. Spend money on “must haves” before going to “wish list” items.
9. Move \$319,000 above line on budget report (will be in the black).
10. Thompson Contract
  - a. Motion to Approve – Nick Hegarty
  - b. Seconded – Fr. David Esquiliano
11. Budget
  - a. Motion to Approve with Amendment to move EANS funds into budget – Nick Hegarty
  - b. Seconded – Melissa Uhl

f. Covid Update

1. John will cancel Thursday, May 20<sup>th</sup> meeting.
2. John Uhl, guest, suggested having a “Disaster Preparedness” plan.
3. Will we be having a Covid vaccine workshop or clinic on campus?

5. Sub-Committee Reports

1. Academics
  - a. Luis Villalobos unavailable for update.
2. Catholic Identity
  - a. Tim Brown unavailable for update.
  - b. Will need a different board member next year.
3. Enrollment & Marketing
  - a. Creating specific plans or platforms for all marketing.
4. Finance
  - a. Loan note is still in progress.
5. Leadership & Governance
  - a. No meetings have taken place.
  - b. Plan to start with a communication policy.
  - c. Intend to attend Diocesan board meetings for policies.

6. Other Business

1. Baccalaureate is May 18<sup>th</sup>.
2. Graduation is May 23.

7. Move to Executive Session – Jeanette and Marisa excused.
  1. Executive session called at 6:45 PM
  2. Discussion
  3. Meeting Ended at 7:15 PM
  4. No Decisions Made

**Next meeting Tuesday, June 15, 2021 at 5:00 p.m.**